

## SUPERVISION REQUIREMENT

Age (years)	Supervision Level
10-12	All students this age will be supervised on all excursions
13	Supervised for Large Towns/Small Cities & Large Cities Parental discretion for Enclosed Parks & Attractions and Small Towns
14-17	Parental discretion

<b>Student Name:</b>					<b>Age:</b>	
<b>Student mobile number (if available):</b>						
<b>Date of Course (✓):</b>	3-25 July		28 July-19 August		Both	

EXCURSION TYPE	Age of Student					
	10-12		13		14-17	
	YES	NO	YES	NO	YES	NO
<b>Enclosed Parks &amp; Attractions (note 1)</b> For example: Castles, Theme Parks, Museums	✓					
<b>Small Towns (note 1)</b> For example: Ironbridge, Shrewsbury, Telford	✓					
<b>Large Towns/Small Cities (note 2)</b> For example: Bath, Bristol, Cambridge, Chester, Oxford	✓		✓			
<b>Large Cities (note 3)</b> For example: Birmingham, Cardiff, Liverpool, Manchester	✓		✓			

I understand that the Concord College management team will make the final decision on whether a student can be unsupervised.

Signed (parent/guardian):

## NOTES ON COMPLETION OF SUPERVISION REQUIREMENT FORM

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Enter the name of the student in the **Student Name** box and the age of the student on the course start date.

Please provide the telephone/mobile contact details of your son/daughter whilst they are in the UK (if available). We will check telephone contact details with the students in case they purchase SIM cards etc on arrival.

Tick ✓ the appropriate level of supervision required for each excursion type

<b>YES</b> ✓	The student will be in a group of other students; this group will be accompanied and supervised by a member of Concord College staff.
<b>NO</b> ✓	The student will be in a group of other students, minimum group size 4; this group will <b>NOT</b> have a teacher with them but will be required to register at a designated meeting point at set times throughout the excursion.

<b>Note 1</b>	Enclosed Parks & Attractions, Small Local Towns <i>Safe provided student listens to staff/teacher instructions, minimal road traffic</i>
<b>Note 2</b>	Large Towns & Small Cities <i>Safe, but larger area and population, increased road traffic</i>
<b>Note 3</b>	Major Cities <i>Safe with increased risks due to size, population, amount of road traffic</i>

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### General Notes:

- ✓ All students will be supervised on the coach journey to the venue
- ✓ All students will have contact details of the trip leader and accompanying staff
- ✓ All students will have a map of the place being visited
- ✓ All students will be shown where the meeting point is where a member of staff will be located throughout the duration of the trip
- ✓ All students will have a card with contact details to show a retail/shop assistant, police etc if they need help
- ✓ Unsupervised students will be required to check in at the meeting point at designated times throughout the trip and **must** remain in a minimum student group size of 4

**Where parents/guardians have selected unsupervised, the College will make the final decision on whether the student's general maturity, ability and English level is adequate to allow them to be safely unsupervised on the excursion. The College's decision will be final but will be reviewed for each excursion as necessary.**