



CANCELLATION POLICY Summer School

In the event you have to cancel a confirmed place, written notice (via e-mail) will be required. The cancellation will take effect from the day the written notice is received by the Summer School and the following charges will apply:

Cancelled more than 45 days prior to the course start date:

- All fees will be refunded less 650 GBP (500 GBP deposit payment + 150 GBP administration charge).
- All fees can be transferred towards another summer course for the same Student the following year only. An administration charge of 150 GBP will be payable.

Cancelled less than 45 days prior to the course start date:

- No refund will be made

Cancellation due to visa refusal:

- All fees will be refunded less 650 GBP (500 GBP deposit payment + 150 GBP administration charge).
- Evidence must be provided of the visa refusal for the above to be valid

Refunds

When it has been confirmed that a refund is applicable, the Concord College Accounts Office will aim to make this payment within 14 working days of receiving all the information necessary to make the payment.